

Meeting called by:	Lisa Hobbs
Type of meeting:	Monthly Board Meeting
Members Present:	Ann Nordquist, Wendy Henderson, Carol Zaharko, Julie McCord, Carrie Cofer, Jennifer Burris, Lisa Hobbs, Patti Murphy
Members Absent:	Angie Sperandio-Hart, Krista Holland, Becky Whitten, Jeannie Brault, Elizabeth Cox
Guests:	Troy Potter (WSU Chapter President) and Brenda (registrar)

The Southwest Washington Human Resource Management Association (SWHRMA) was established in June 2000 to serve human resource professionals throughout Southwest Washington, including Clark, Skamania, and Cowlitz counties.

Agenda Topics

President Reports	Lisa Hobbs, SPHR
<ol style="list-style-type: none"> Officers sign contracts for their assigned areas. Questions can be brought up at board meetings. Chapter President will sign contracts which covers different board areas such as affiliation agreements, etc. Updated on Affiliation Agreement: Each organization (NW EEO, OSWILG, PHRMA) is going back to their board for review. Looking into obtaining a list of 2007 Fall & 2008 Spring study group participants to recognize those who passed. Last recognition activity was for the 2007 Spring study group participants. Agreed to hold off on group photo of current board members. Will coordinate group photo during retreat on December 4, 2008 with new board members for 2009. WSC update-new board position for VP level, same as SWRHMA, updating bi-laws to reduce the Director's term. NHRMA silent auction donation-Carrie will purchase wine from Bethany Vineyard. Jennifer will contribute the smoked salmon. Budgeted \$100.00. SWHRMA by-laws awaiting SHRMA's approval signatures. Upon receipt from SHRM, Wendy will email to members for ratification; if no objections from members, Lisa will sign updated by-laws, prior to luncheon so we can vote at September luncheon. Distribute to board and will need to post on the website. 	
President Elect – Program Co-Chair	Ann Nordquist, SPHR
Program Co-Chair	Carol Zaharko, SPHR
<ol style="list-style-type: none"> Royal Oaks month-to-month contract. Set every month with a minimum of 45 participants. Retreat scheduled for incoming board for December 4th, Thursday, 11:30-5:00pm, Red Lion in at Quay. December meeting was changed to the 16th of December (third Tuesday). 	
Vice President – Diversity & SHRM Foundation	Carrie Cofer, SPHR
<ol style="list-style-type: none"> Procurement packet for silent auction will be distributed at next luncheon. New goal is \$2500.00. Spend at least 10 minutes during September board meeting to brainstorm and share ideas. Mike Wendling will MC the event, looking for local high school choir to perform. Troy researching for Carrie (Union HS). Also discussed having a food bank donation. Round Table event in December without a formalized program. 	
Secretary	Jennifer Burris, PHR
<ol style="list-style-type: none"> July minutes approved. 	
Treasurer	Elizabeth Stork, PHR
<ol style="list-style-type: none"> ABSENT 	

Professional Development/Certification Co-Chair	Jeannie Brault
<ol style="list-style-type: none"> 1. ABSENT 2. Julie will contact Clark Waste Management and let them know that we cancelled our Fall study group sessions 3. Lisa and Jeannie – will review schedule for Spring 2008 Study Group sessions – marketing and advertisement would need to start in October 2008; Facilitators scheduled for the cancelled Fall study group sessions said they would be available to facilitate for the 2009 Spring Study Group sessions 4. Troy Potter – WSUV-Study Chapter President wanted to know why we weren't scheduling the study group sessions at WSUV. Lisa stated that board received an email stating that WSUV could not accommodate the 2008 Fall Study Group sessions. Troy said that he would see whether we could hold our future study group sessions at WSUV since he knew that there were available rooms in the Media Building. Troy will email Lisa and Jeannie with this information. <p>*Note: Need to review budget for HRCI in 2008 since we did not have a Fall Study Group sessions. Do we have funds to purchase a new SHRM Learning System or a Global Learning System for?</p>	
Web Site Director	Krista Holland
<ol style="list-style-type: none"> 1. ABSENT 	
Communications Director	Wendy Henderson, CPP, PHR
<ol style="list-style-type: none"> 1. Cvent email went out to the Board for the implementation process. Elizabeth getting back to Wendy on merchant info to accept credit cards. The system has the ability to choose a specific menu options online when members register. Agreed not utilize the break out session sign-ups during registration online. Advertise with Chambers, Columbia, Small Business News in Longview, PDX Network (JJ Network) PHRMA, CWCG, BVJ, mailed to all members, PHRMA meeting. Printed 750 brochures last year. 	
College Relations Chair	Angie Sperandio-Hart
<ol style="list-style-type: none"> 1. ABSENT 	
Workforce Readiness Director	Becky Whitten, SPHR
<ol style="list-style-type: none"> 1. ABSENT 	
Legislative Director	Patti Murphy
<ol style="list-style-type: none"> 1. Confirmed all speakers for Legislative Conference. Working on flyers to distribute. HRCI is ready to be submitted. Wendy is monitoring the registration. Cost is \$149.00 for non-members, \$139.00 for members, and \$79.00 for students. Gathering presentations from speakers. Need to put binders together. 	
Membership Director	Julie McCord, SPHR
<ol style="list-style-type: none"> 1. Networking events scheduled for quarterly, September and December. 2. Wendy indicated Homewood Suites will allow us to have networking event in main lobby area of their facility. Recommend using in December when Christmas boats are in the river. 	
Past President	Angie-Sperandio-Hart
<ol style="list-style-type: none"> 1. ABSENT 	

Dates to Remember in December:

North pocket meeting date 12/17

Program Luncheon (roundtable discussion) 12/16

NHRMA Conference 9/16-18/08

Networking Event originally scheduled for 9/18, may need to change due to NHRMA conference (9/25).

Announcement from Troy Potter-WSU Student Chapter President:

1. 40-45 new HR major's coming in. BBQ is next Tuesday.
2. Adding new internship opportunities/programs. May have more internships than students.
3. Intern panel in November, need attendance from board members. Lisa recommended an email to the board for volunteer requests for any event.
4. Troy has a core class during Tuesday luncheons, Kristen, secretary, will attend in his absence.
5. Lisa asked Troy to be in contact with Angie to let her know the names of the students attending the program meetings so that Brenda Wallace would have their names and know that they would not be charged for the program meeting.

Adjournment:

Meeting adjourned at 5:00 pm by Lisa Hobbs

Next Meeting:

September 4, 2008

Minutes Submitted by:

Jennifer Burris

Minutes Approved by:

Board Members